Brief Guidelines for the UALG ALLIANCES 2023/2026 Application

Dear Applicant,

The following information is intended to help you understand the key points for submitting a successful application to the UALG ALLIANCES (UA) 2023–2026 Project.

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1. Creating Your Account

When accessing the UAlg Alliances 2023/2026 application page, click "Register here" to create your username and password.
After validation — via the activation link sent to your email — you may begin your application by selecting "Add".
Your applicant code is generated automatically.

Important note about the activation link

The activation link works only once.
Some institutions, including ours, use security systems that automatically scan email links before the user opens them. This scan activates the link, so when the user clicks it afterwards, an error message appears because the account is already active.

You may simply log in immediately, even if the message appears.
If you open the plain-text link instead of the "click here" button, the page will correctly display confirmation that your account has been activated.

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2. Creating and Saving Your Application

To create your application, complete all fields marked with an asterisk (e.g., Full Name, Call, Home Institution) and click "Create".

You can return to your application at any time. Each time you update information, click "Save".

There is no "Submit" button.
All applications are automatically submitted at the call deadline.

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3. Mandatory Information and Documents

Any field or document marked with an asterisk or labelled "MANDATORY" must be completed or uploaded. Otherwise, the application will not be eligible.

Under the Application tab, all applicants must select "Add" next to Proposals and complete this section.

Support from Home Letter

Applicants for:

- **STA** (Staff Mobility for Teaching),
- **STT** (Staff Mobility for Training, e.g. job shadowing),
- **SMS** (Student mobility for studies or internships/work within a scientific project).

must upload a Support from Home Letter confirming that their superior is aware of and supports the application.

Main Activity file

Upload a document proving your employment at your home university (recommended, although not mandatory). You may also attach your CV or combine several documents into one PDF within it.

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4. Evaluation Criteria

Your final assessment will be based on:

- **Curriculum** – 50%
- **Project Proposal** – 30%
- **Language Skills** – 20%

Please ensure all relevant information is provided.

A pre-acceptance letter from the host institution is not mandatory, but attaching one may increase your chances of being selected.

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5. Before Submitting

Remember:

- There is no Submit button.
- You may edit your application as many times as needed.
- Submission happens automatically on the deadline date.
- A complete application significantly increases your chances of selection.

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6. Contact

If you have any questions, please use the **"CONTACT ME!"** option at the bottom of the UA page or email us at **international@ualg.pt**:
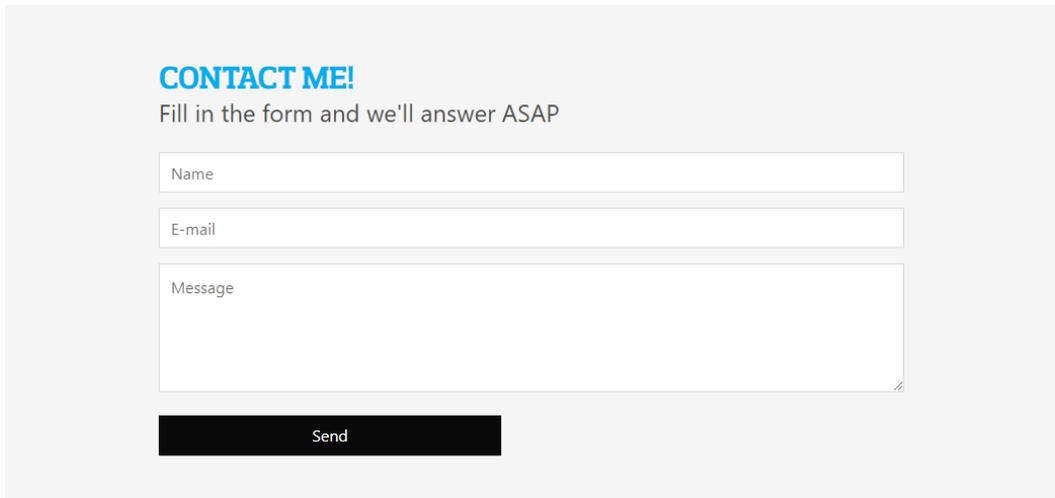
CONTACT ME!

Fill in the form and we'll answer ASAP

Name

E-mail

Message

Send